

Agreement of Rental

I am representing .

The following organization is requesting the use of the GT Circuit's venue for the following dates:

Month Date Time . Please include setup and clean up.

Monthly Weekly Mon, Tue, Wed, Thurs. Time

We would like to use the following items:

- Tables and Chairs for amount of participants.
- Table cover for above amount of tables.
- Microphone with Bluetooth speaker.
- Water pitchers, Coffee maker, and Tea pot. *Disposable cups on request, if available.*
- Dry erase whiteboard easel. *(good idea to bring fresh markers).*
- In house stereo hookup, wireless internet.
- Lower kitchen area stoves.

\$45 hourly x = \$ Total amount due.

Accounts receivable contact. Email:

My organization would like a W9 sent to: Email:

My organization has liability coverage and will send a certificate of rider to office@gtcircuit.org

PO # Credit Card # CVC Zip

Name on card

Invoices past 60 will accrue additional cost of %12 per 28 days.

Name of Financial officer	<input type="text"/>
Signature of Financial officer	<input type="text"/>
Date of signature	<input type="text"/>
Name of Facilitating officer	<input type="text"/>
Signature of Facilitating officer	<input type="text"/>
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